



**MANHASSET UNION FREE SCHOOL DISTRICT**  
**MANHASSET, NEW YORK 11030**  
**REGULAR BOARD MEETING MINUTES**  
**OCTOBER 15, 2019**  
**SECONDARY SCHOOL-DISTRICT OFFICE/COMMUNITY ROOM**

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**MEMBERS OF THE BOARD PRESENT AND VOTING:** Ms. Patricia Aitken, President; Ms. Christine Monterosso, Vice President; Mr. Carlo Prinzo, Ms. Regina Rule and Ms. Ann Marie Curd, Trustees

**MEMBERS OF THE BOARD ABSENT:** None

**STUDENT DELEGATE PRESENT:** Sydney Ginsburg

**ADMINISTRATIVE STAFF PRESENT:** Dr. Vincent Butera, Superintendent; Rosemary Johnson, Deputy Superintendent for Business and Operations; Dr. Jean Kendall, Assistant Superintendent for Personnel; Dr. Gaurav Passi, Assistant Superintendent for Curriculum and Instruction; Allison Rushforth, Executive Director of District Special Education Programs and Pupil Personnel Services; Dr. Dean Schlanger, Principal, Manhasset Secondary School; Adam Kuranishi, Administrator for Assessment and Data

**CALL TO ORDER and VERIFICATION OF QUORUM**

On motion duly made at 6:30 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**MOTION:** The Board of Education convenes herewith a Regular Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES

**MOTION APPROVED:** 5-0

On motion duly made at 6:30 p.m., the Board adjourned the Regular Meeting and convened Executive Session to discuss personnel matters.

**MOTION:** The Board of Education adjourns the Regular Meeting and convenes Executive Session to discuss personnel matters.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES

**MOTION APPROVED:** 5-0

8:08 p.m.

There was one community member present

**A. Approval of Minutes**

**MOTION:** The Board of Education hereby approves the minutes of the September 19, 2019 Regular Board of Education Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES

**MOTION APPROVED:** 5-0

**B. Superintendent's Report**

**C. Student Delegate's Report**

**D. Presentation**

District Data Overview – Dr. Gaurav Passi and Adam Kuranishi

**E. Personnel** - (Enclosure)

**Personnel Schedule:**

**Appointments** (16) (As per MEA & MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule A-8, Appointments

**Settings of Salary** (4) (As per MESPA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule S-7, Settings of Salary

**Terminations** (2) (As per MEA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule T-7, Terminations

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule – YES

None - NO

Ms. Curd - Abstain

**MOTION APPROVED:** 4-0-1

**F. Upcoming Items of Interest**

**Upcoming Board of Education Meetings**

<b>Date</b>	<b>Day</b>	<b>Meeting</b>	<b>Presentation</b>	<b>Location</b>	<b>Time</b>
<b>October</b>					
29	Tuesday	Tenure Event		District Office - Community Room	8:00 pm
<b>November</b>					
7	Thursday	Board Meeting	Audited Financial Statements for Year Ended June 30, 2019	Shelter Rock School	8:00 pm
21	Thursday	Board Meeting	Proposed Course Enhancements	District Office - Community Room	8:00 pm

<b>December</b>					
5	Thursday	Board Meeting		Munsey Park School	8:00 pm
19	Thursday	Board Meeting		District Office - Community Room	8:00 pm

### **Upcoming Board of Education Policy Committee Meetings - All at District Office**

<b>Date</b>	<b>Day</b>	<b>Time</b>
<b>October</b>		
18	Friday	8:30 am
25	Friday	8:30 am
<b>November</b>		
15	Friday	8:30 am
22	Friday	8:30 am
<b>December</b>		
6	Friday	8:30 am
13	Friday	8:30 am

### **G. Board Discussion and Committee Reports**

A discussion was held discussing the possibility of suspending the CAC IT and CAC Legislative Affairs Committees

1. Audit Committee – Carlo Prinzo
2. CAC Finance – Carlo Prinzo
3. MAAC – Pat Aitken and Indians Rock (Athletics)
4. School Community Association (SCA) – Christine Monterosso
5. Tower Foundation – Ann Marie Curd
6. PASE (Special Education) – Christine Monterosso
7. CASA – Pat Aitken and Christine Monterosso
8. District-Wide Safety Team – Carlo Prinzo

### **H. Gift to District**

#### **Gift of a Wheelchair** (Enclosure)

**MOTION:** The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift of a wheelchair valued at \$130.00 from Priscilla Birdsall.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES

**MOTION APPROVED:** 5-0

### **I. Consent Agenda**

1. **CSE/CPSE/Section 504 Minutes** (Enclosure)

**MOTION:** Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated October 15, 2019.

2. **Ratification of Conference Requests** (Enclosures)

**MOTION:** The Board of Education hereby ratifies the Conference Requests reviewed by Assistant Superintendent Passi and approved by the Superintendent and the Business Official. These requests are on file in Central Office and available for review, if requested.

3. **Change in Names of CASA Secondary School Clubs**

**MOTION:** The Board of Education hereby approves a change in the names of the two CASA funded Secondary School clubs as follows:

**CASA Middle School Set Connect Club** - Previously known as The CASA Healthy Living Club

**Description:** The purpose of the club is to connect middle school students and provide an open forum for them to have discussions on common issues, concerns, and to seek one another guidance. Throughout the club meeting we will discuss issues related to stress and time management, socialization skills, meditation, positive self-talk, available supports, self-esteem, coping mechanisms etc. We strive to create a climate where students can come to club and share stressors they are experiencing and feel supported by their members and a sense of belongingness at the school. This is especially important for new students, whether they are in 7<sup>th</sup> grade, just moved here, or still transitioning to find their “niche.”

**CASA High School Set Connect Club** - Previously known as The CASA Youth Committee Club

**Description:** The purpose of the club is to provide an open forum that allows high school students to serve as peer mentors to middle school students to aid in their transition to the secondary school. Group topics and activities include but are not limited to: yoga, meditation, stress management, general healthy living, and promoting an alcohol/drug-free and an anti-vaping environment. The mission of the club is to create positive recreational activities and healthy outlets where students feel a sense of belonging and overall well-being. Students are free to discuss any issues that may be impacting them in the school community. Club members may serve as CASA volunteers throughout the year by assisting in various events. Students may also have the opportunity to participate in the PATV-CASA Youth Program which offers training on studio equipment and teaches students how to be both crew and talent in creating promotional videos for Manhasset CASA.

4. **Approval of Warrant and Wire Reports for the Periods Ended June 2019, July 2019 and August 2019** (Enclosures)

**MOTION:** The Board of Education of the Manhasset Union Free School District approves the Warrant and Wire Reports for the periods ended June 2019, July 2019 and August 2019.

**MOTION:** The Board of Education hereby unanimously approves the consent agenda.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES

**MOTION APPROVED:** 5-0

## **J. Policy Review**

### **First Reading and Adoption**

1500	Public Use of District Facilities
1500R	Public Use of District Facilities Regulation
1500.1	Application for Use of Facilities
1500.2	Projected Receipts and Expenses
1500.3	Actual Receipts and Expenses
1500.4	Application for Use of Meeting Space
1500E	Form of Permit

### **First Reading and Deletion**

4340	Adult Education Programs
4340R	Adult Education Programs Regulation

### **Third Reading and Adoption**

7500	Naming of Facilities
8414.5	Alcohol and Drug Testing for Bus Drivers

### **Third Reading and Deletion**

8414.5R	Alcohol and Drug Testing for Bus Drivers Regulation
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**MOTION:** The Board of Education hereby approves the adoption and deletion of the above-named policies.

## **Second Reading**

Special Instructional Arrangements

**Public questions and comments should be confined to the item immediately under discussion.**

On motion duly made at 10:22 p.m., the Board adjourned the Regular Meeting.

**MOTION:** The Board of Education hereby adjourns the Regular Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES

**MOTION APPROVED:** 5-0

Respectfully submitted,

Christine N. Michelen,  
District Clerk